

Danville Town Council Meeting Minutes

October 7, 2020

- I. **Call to Order:** Council Vice President Nancy Leavitt called the meeting of the Danville Town Council to order on October 7, 2020, in the Danville Town Hall.
- II. **Roll Call:** Town Council Vice President Nancy Leavitt acknowledged a quorum of the Council. Nancy Leavitt, David Winters, Chris Gearld, and Greg VanLaere were present, while Council President Tom Pado was absent. Town Manager Mark Morgan was present and Clerk-Treasurer Jenny Percy joined by phone.
- III. **Approval of Minutes:** Greg VanLaere motioned to approve the minutes for the work study held on September 16, 2020 and David Winters seconded. Motion passed 4-0. Chris Gearld motioned to approve the council minutes from September 16, 2020 and David Winters seconded. Motion passed 4-0.
- IV. **Public Comment:** Greg Ternet of 1109 Judith Lane came on behalf of the Host Future Fund Committee to speak to the council about the Host Future Fund. He expressed his concern that the town had not paid into the fund in 2020 and was not budgeting to contribute to it in 2021. He said that he thought that it was very important that the town continued to contribute to the fund.
- V. **Public Meeting:**
 - a) **Bid Opening: Paving of CR 150 E**—Joe Miller of Banning Engineering came forward to open bids for the paving of CR 150 East. Baumgartner bid \$349,839.50 with an alternative bid of \$114,100; Calumet Civil Engineering bid \$345,500 with an alternative bid of \$41,000; Grady Brothers bid \$346,848 with an alternative bid of \$43,180; Harding Group bid \$363,632.50 with a bid alternative of \$51,189; Milestone bid \$396,000 with a bid alternative of \$79,340. Town Manager Mark Morgan asked permission to evaluate the bids and sign on the council's behalf once he decides on which is the best bid. Greg VanLaere motioned to approve granting Mark this permission to evaluate and sign on their behalf and David Winters seconded. Motion passed 4-0.
 - b) **Comprehensive Plan**—Town Manager Mark Morgan came before the council and requested permission to hire HWC Engineering to complete the town's comprehensive plan. Mark said that the firm was offering their services at a price that was lower than he expected. Chris Gearld motioned to approve the hiring of HWC Engineering and David Winters seconded. Motion passed 4-0.
 - c) **Resolution 8-2020**—This resolution would revise certain of the council's procedures. Town Manager Mark Morgan highlighted the rules concerning who can approve expenditures within certain limits as well as some items that were removed because they were no longer applicable. Greg VanLaere motioned to approve the resolution and Chris Gearld seconded. Motion passed 4-0.
 - d) **Resolution 9-2020**—This resolution would adopt the fiscal plan for the Kindred property at 558 Sycamore Lane, which is up for annexation into the town. Chris Gearld motioned to adopt the plan and David Winters seconded. Motion passed 4-0.
 - e) **Ordinance 27-2020**—This ordinance would annex the Kindred Property into the Town of Danville. David Winters motioned to approve the annexation and Greg VanLaere seconded. Motion passed 4-0.
 - f) **Park Board Opening**—Kent Elliot resigned from the board after he moved outside of town limits, leaving his position open. Town Manager Mark Morgan brought forward the idea of moving Dave Glover to take his position and finish his term and then find a Democrat to fill the vacancy that this would in turn create (Dave Glover was put in that position after no Democrat could be found for it).

Mark said he thought it likely that he could find a Democrat to fill that position. David Winters motioned to approve this move and Greg VanLaere seconded. Motion passed 4-0.

- g) **Ordinance 28-2020**—This ordinance would establish a system whereby permits and inspections are required for golf carts in response to several complaints about people violating the golf cart ordinance. Greg VanLaere expressed his belief that an inspection was fine but that he didn't think it needed to be yearly. Legal counsel said that the council would need to introduce an amendment to this ordinance for that purpose. This was a first reading and stood as introduced.
- h) **Ordinance 29-2020**—This ordinance would approve the changes that have been made to the 2020 Budget. This was a first reading and the ordinance stood as introduced.
- i) **Ordinance 30-2020**—This ordinance would establish a 2021 Budget. A public hearing was opened and closed after no one came forward to make a comment. This was a first reading and stood as introduced.

VI. **Staff Comments**

Mark presented the department head reports.

Public Works: Had a wedding on the bridge. They met with pavers to discuss estimates for the Community Crossings grant. They are looking to hire a new laborer.

Police: Had six OWI arrests. They discovered a gun at Walmart whose owner they have not yet identified and they are dealing with a runaway case.

Water: Read meters. They fixed a valve at the county highway garage. They did work on Martin Drive and they are doing test wells in the park.

Wastewater: Worked on the vac truck and put together annual reports. They worked on Martin Drive, as well. They also worked on issues related to the jail. They had a pump go out that will require a capital expenditure request.

Parks: Was working on the sign and on Winterland. Will has put out a sidewalk and trail survey and Mark encouraged people to please complete one. Will also received twelve bike racks through a grant.

Planning: Worked on preliminary plats and will be discussing a traffic study on a housing addition west of the town.

Fire: Had seen 1243 runs YTD. They had the Homecoming parade and Concert on the Square. October is fire prevention month and they will be participating in that.

Admin: Under the CARES grant, the town will receive \$23,000. Malynn will be applying for a further \$290,000.

Stormwater: Barry came up briefly to talk on his own behalf. He was working on several sinkholes throughout the town and was working on a lot of maintenance projects throughout town. Many of these were unexpected and will create problems for his budget.

Greg joined the Parks Board meeting and complimented Tammy Dooley on running the meeting.

Chris thanked Kelli and the Chamber of Commerce for all of their work.

David attended ribbon cuttings for the Woodland Terrace retirement home and a new business opening in downtown Danville.

Rob reported to the council that the fire department received a Safe Haven baby box.

- VII. **Claim Docket** – Greg VanLaere motioned to approve the claim docket and Chris Gearld seconded. Motion passed 4-0.

VIII. Adjourn— David Winters made a motion to adjourn the meeting and Chris Gearld seconded. Motion passed 4-0. The meeting ended at 7:56pm.

Minutes submitted by Approved by:


Jennifer T. Pearcy, Clerk-Treasurer


Tom Pado, President