

Danville Town Council Meeting Minutes

June 3, 2020

- I. **Call to Order:** Council President Tom Pado called the meeting of the Danville Town Council to order on June 3, 2020, in the Danville Town Hall.
- II. **Roll Call:** Town Council President Tom Pado acknowledged a quorum of the Council. Tom Pado, Nancy Leavitt, Chris Gearld, David Winters, and Greg VanLaere were all present. Town Manager Mark Morgan and Clerk-Treasurer Jenny Percy were present.
- III. **Approval of Minutes:** David Winters motioned to approve the minutes for May 20, 2020, and Nancy Leavitt seconded. Motion passed 5-0.
- IV. **Public Meeting:**
 - a) **Proclamation: Boys Basketball Team**—David Winters read a proclamation that recognized the Danville Boys Basketball team as well as their coaches for their excellent 2019-2020 season, which was cut short by the COVID-19 pandemic. Greg VanLaere made a motion for the council to adopt the proclamation and Nancy Leavitt seconded. The council adopted the proclamation 5-0.
 - b) **Presentation on Rate Amendments**—Kent Elliot of Banning Engineering gave the council a presentation on the work that his firm has done with the water and wastewater departments in evaluating the present needs of those respective departments and the systems they oversee. He showed the council a PowerPoint presentation that is available for the public to look through on the town website. The online presentation summarizes much of what he has said before but is geared specifically toward the public.
 - c) **Ordinance 9-2020**—This was the second reading for the water department’s utility rate amendment. Council President Tom Pado opened the floor to public comment as he was required to do and closed it shortly thereafter without anyone from the public having offered input. Council President Pado expressed a desire to take a vote on it, but Greg VanLaere thought that the council ought to perform a work-study with the water, wastewater, and stormwater departments to discuss bonding issues. The council decided to table it until they could do this.
 - d) **Ordinance 10-2020**—This was the second reading for the wastewater department’s utility rate amendment. Council President Tom Pado opened the floor to public comment as he was required to do and closed it shortly thereafter without anyone from the public having offered input. This item was tabled until the council could do a work-study.
 - e) **Ordinance 12-2020**— This was the second reading for the stormwater department’s utility rate amendment. Council President Tom Pado opened the floor to public comment as he was required to do and closed it shortly thereafter without anyone from the public having offered input. This item was tabled until the council could do a work-study.
 - f) **Ordinance 11-2020**—This was the ordinance that would amend the town’s fee structure. Greg Vanlaere motioned to approve the ordinance and Nancy Leavitt seconded. Motion passed 5-0.
 - g) **Ordinance 13-2020**—This ordinance would require that mobile food trucks doing business in the town of Danville (which has become common in the wake of COVID-19) register with the town to ensure that they are in compliance with the town’s health standards as well as that they are complying with the food and beverage tax. Food trucks that are only doing business in the town during large events (such as those surrounding Independence Day celebrations) are exempt from registering but still need to comply with the food and beverage tax. A vote on this item was

postponed to a later meeting as Greg VanLaere had further questions about a specific provision within the bill.

- h) **Ordinance 15-2020**—This was the first reading for an ordinance that would amend the salary ordinance such that Stormwater Superintendent Barry Lofton could hire an employee for his department. Greg VanLaere made a motion to suspend the rules so that the council could take a vote and Nancy Leavitt seconded. Motion to suspend the rules passed 5-0. Greg VanLaere made a motion to approve the ordinance and Chris Gearld seconded. Motion passed 5-0.
- i) **Ordinance 16-2020**—Chief Hilton presented the first reading for an ordinance that would give the police department permission to hire reserve officers who can be called into service as needed. The council decided to allow this ordinance to stand as introduced.
- j) **Ordinance 17-2020**—This was the first reading for an ordinance to amend the parking schedule for various streets throughout Danville. Chris Gearld motioned to suspend the rules so that a vote could be taken and David Winters seconded. The motion failed with Chris Gearld, David Winters, and Tom Pado voting ‘aye’ and Greg VanLaere and Nancy Leavitt voting ‘nay’. This being the case, the ordinance will come back for a second reading.
- k) **Resolution 3-2020**—Jenny presented the annual bad debt write-off to the council. The total for this year was \$754.25. Nancy Leavitt motioned to approve the write-off and Greg VanLaere seconded. Motion passed 5-0.
- l) **AIM Medical Trust Board Election**—Jenny asked the council to appoint her to the AIM Medical Trust Board for another three-year term as her previous term has come to an end. David Winters motioned to approve the appointment, Greg VanLaere seconded. Motion passed 5-0.
- m) **Organizational Flow Chart**—This was a flow chart that the council discussed in more detail during a retreat on March 7. The only significant changes that have been made are that the police and fire chiefs are now answerable directly to the town manager. Greg VanLaere motioned to approve the organizational flow chart and Nancy Leavitt seconded. Motion passed 5-0.
- n) **Take-Home Vehicle Policy**—This policy would allow town employees to take their vehicles home under certain circumstances to minimize inconvenience to them. David Winters motioned to approve the policy and Chris Gearld seconded. Motion passed 5-0.
- o) **Upstairs Rental**—Mark presented to the council the contract for the Hendricks County Solid Waste District to occupy two rooms on the second story of the town hall. They would be ready to move in July 1. Nancy Leavitt made a motion to approve the rental of the rooms and Chris Gearld seconded. Motion passed 5-0.
- p) **RFQ for Comprehensive Plan**—Mark asked the council’s permission to make RFQs available so that firms can offer bids to work on the town’s comprehensive plan. Greg VanLaere motioned to grant Mark permission to do this and David Winters seconded. Motion passed 5-0.

V. **Staff Comments**

Mark reported that the town received a kind letter from the Daughters of the American Revolution thanking the town for the veteran posters around the town square.

Jenny asked the council to reschedule the budget retreat from the end of July to August 15. She also reported that Malynn Hearon had agreed to be the town’s in-house grant writer. She also reported that her staff had brought the disconnect list down to fifty residences.

Greg attended the second round of the American Citizen Planner class. He also had Kelly DiBenedetto speak before the council about another option for an economic stimulus bill for town businesses and how specifically such a distribution of funds would work. Legal counsel

informed the council that to bring back such a bill, since it was voted down last time, a significant change would have to be made to it. Greg VanLaere made a motion to approve up to \$39,000 in funds to help local businesses (down from the previous \$40,000). Nancy Leavitt seconded the motion. Greg VanLaere, Nancy Leavitt, and Chris Gearld voted 'aye', while Tom Pado and David Winters voted 'nay'. The motion passed 3-2.

Nancy received a tour from Parks Superintendent/Assistant Town Manager Will Lacey on how the Parks department gets the pool ready for the summer months and thanked him for it as well as complimenting him for the work he does.

Will has received a contract from One Choice Technologies for the services that they are offering to the town in cabling the town hall's camera system. He will need the council's consensus for Mark to sign it. The council gave its consensus.

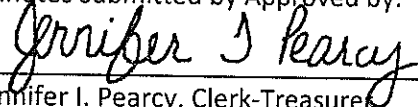
David asked for clarification about the earlier discussed ordinance regarding parking schedules and Mark was able to answer his question.

Chris thanked the police and fire departments for their work during this difficult time.

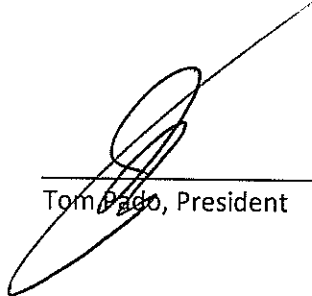
Tom proposed a work-study before the next council meeting to meet one hour before the next council meeting. Greg suggested that more time might be needed so it was decided to extend it to an hour and a half.

- VI. **Claim Docket** -- Chris Gearld motioned to approve the claim docket and Greg VanLaere seconded. Motion passed 5-0.
- VII. **Adjourn** -- David Winters made a motion to adjourn the meeting and Nancy Leavitt seconded. Motion passed 5-0. The meeting was adjourned at 8:12 pm.

Minutes submitted by Approved by:



Jennifer I. Percy, Clerk-Treasurer



Tom Pado, President