

Danville Town Council Meeting Minutes

April 1, 2020

- I. **Call to Order**: Council President Tom Pado called the meeting of the Danville Town Council to order on April 1, 2020 in the Danville Town Hall, 49 N. Wayne Street, Danville, Indiana.
- II. **Roll Call**: Town Council President Tom Pado acknowledged a quorum of the Council and led everyone in the Pledge of Allegiance to the American Flag. The following Council members were physically present: David Winters and Greg VanLaere. Council members Nancy Leavitt, Chris Gearld and President Tom Pado joined the meeting electronically by phone. Town Manager Mark Morgan was present while Clerk-Treasurer Jenny Pearcy joined the meeting via the phone.
- III. **Approval of Minutes**: The council had several meeting minutes to approve. Nancy Leavitt motioned to approve the minutes for the executive session held on February 19, 2020 and David Winters seconded. Motion passed 5-0. David Winters motioned to approve the minutes from the Work Study on February 19, 2020 and Nancy Leavitt seconded. Motion passed 5-0. David Winters motioned to approve the minutes for the work study held on March 7, 2020 and Greg VanLaere seconded. Motion passed 5-0. David Winters motioned to approve the minutes for the council meeting held on March 18, 2020 and Greg VanLaere seconded. Motion passed 5-0. David Winters motioned to approve the minutes for the special meeting held on March 24, 2020 and Nancy Leavitt seconded. Motion passed 5-0.

IV. **Public Meeting**:

- a) **Rental Properties**—The town owns some properties throughout town that up until now have been rented out to others for purposes such as farming but the council has now to decide whether to continue renting them or to sell them. Mark said it would be a good idea to sell as money could be made from the sale as well as from the tax revenue that the new owners would pay. Greg Vanlaere motioned to sell the properties in question and David Winters seconded. Motion passed 5-0. Mark said that he only needs one more appraisal on one of the properties and then he can work on putting them up for sale.
- b) **Expired Checks**—Jenny brought before the council some checks that had expired either because the people to whom they were written never cashed them or because they could not be found. She needs the councils permission to void them and put the money back in the appropriate funds from which they came. Nancy Leavitt motioned to approve voiding the checks and Greg VanLaere seconded. Motioned passed 5-0.

V. **Staff Comments**

Greg reported that he had been in on a conference call with the Indiana Bond Bank discussing the anticipated lack of cash flow for the town owing to property tax due dates being moved back. He said that the town might need to look at alternative funding, such as tax anticipation warrants, a type of short-term loan. Legal counsel explained what these were a little more and noted that the town does have the Host Fund to fall back on if necessary.

David asked when the town would get the full amount for the summer disbursement of property tax revenue. Legal counsel said it was not official yet, but that it would be definitely by the end of the year, but this amount could be affected by the number of people who can't pay their property taxes because they have lost their jobs. David also said that the department heads should be advised to really watch their spending for the next few months.

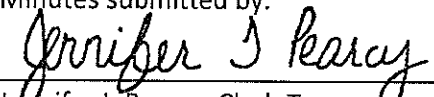
Jenny reported that she had sent an email telling the department heads as much and that she included suggestions on how to save money.

Tom suggested doing a practice run on their virtual meeting system to make sure that everyone had the capabilities to participate remotely. Legal counsel said this would be fine as long as no official business is discussed.

Legal reported that Jenny would need to be quarantined owing to her doctor's orders.

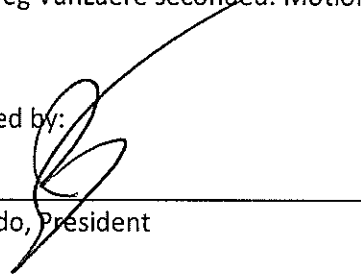
- VI. **Claim Docket** – David Winters motioned to approve the claim docket and Greg VanLaere seconded. Motion passed 5-0.
- VII. **Adjourn** – David Winters made a motion to adjourn the meeting and Greg VanLaere seconded. Motion passed 5-0. Meeting was adjourned at 7:33pm.

Minutes submitted by:



Jennifer I. Percy, Clerk-Treasurer

Approved by:



Tom Pado, President