

DANVILLE POLICE MERIT BOARD
MEETING MINUTES
March 16, 2020

The Danville Police Merit Board met on March 16, 2020, at 6:30 p.m. at the Danville Town Hall, Danville.

I. Roll Call: On the call of the roll the following Members were shown to be present: Courtney Henderson, Dennis Wynn, Pete Lynch, Tracy Jones, Jim Stephens. Also present were attorneys Kaitlin Voller of Taft and Dakota VanLeeuwen of VanLeeuwen Law, LLC.

II. Appointment of Officers for Calendar Year 2020:

President: Tracy Jones made a motion to nominate Jim Stephens as President. Pete Lynch made a motion to accept Jim Stephens as President, Tracy Jones seconded this motion. Motion passed by a vote of 4-1.

Vice-President: Tracy Jones made a motion to nominate Pete Lynch as Vice-President. Courtney Henderson made a motion to nominate Dennis Wynn as Vice-President; Dennis Wynn declines. Jim Stephens made a motion to accept Pete Lynch as Vice-President, Tracy Jones seconded this motion. Motion passed by a vote of 4-1.

Secretary: Jim Stephens made a motion to nominate Tracy Jones as Secretary. Pete Lynch made a motion to accept Tracy Jones as Secretary, Jim Stephens seconded this motion. Motion passed by a vote of 3-2.

The Secretary will be responsible for maintaining the minutes.

III. Appointment of the Police Merit Board Attorney for Calendar Year 2020:

The members of the Police Merit Board interviewed Attorney Dakota VanLeeuwen of VanLeeuwen Law, LLC for the position of Board Attorney.

Dennis Wynn made a motion to approve the hiring of VanLeeuwen Law, LLC. Courtney Henderson seconded this motion. Motion passed by a vote of 5-0.

IV. Approval of the 2020 Calendar:

The dates for 2020 are as follows:

- Special Meeting – May 4, 2020
- Regular Meeting – June 15, 2020
- Regular Meeting – September 21, 2020
- Regular Meeting – December 21, 2020

The 2020 Calendar was unanimously approved by the members of the Police Merit Board after a motion was made by Pete Lynch, Courtney Henderson seconded this motion.

V. **New Business:**

A. Rules and Procedure

An approved Rules and Procedure will need to be completed within 90 days of the creation of the Police Merit Board by statute. This will require a special meeting in order to approve in time. Public notice will be needed for the special meeting.

VI. **Other Business:**

A. In other business, the special meeting will be held on May 4, 2020. Chief Hilton will provide the notice.

B. All meetings will have a live stream feature via Youtube. Documents will be uploaded on the Danville website.

VII. **Adjournment:** Motion to adjourn received a second and was approved 5-0.

VIII. **Next meeting:** The Police Merit Board noted the next meeting of the Board will be a special meeting on May 4, 2020, at 6:30 p.m.

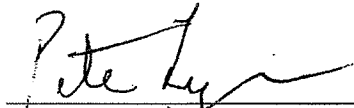
Respectfully submitted by:



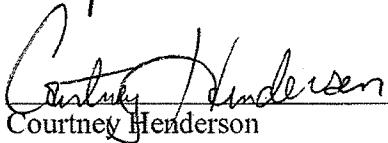
Tracy Jones, Secretary, Danville Police Merit Board



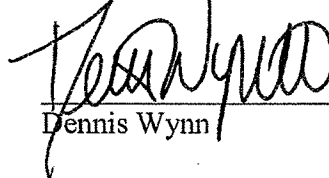
Jim Stephens, President



Pete Lynch, Vice President



Courtney Henderson



Dennis Wynn