

TOWN OF DANVILLE

Town Council Agenda

April 1, 2020

7:00 PM

- I. Establish Quorum, Call Meeting to Order**
- II. Pledge of Allegiance**
- III. Approval of Minutes**
- IV. Public Comment – 3 minutes/person**
- V. Public Meeting**
 - A. Advertise for Bids: Farm Ground – Town Manager
 - B. Expired Checks – Clerk/Treasurer

- VI. Staff and Council Comments**
- VII. Claim Docket**
- VIII. Adjournment**

NOTICE: The public meetings of the Danville Town Council conducted within these chambers shall be video recorded. Said recording will be part of the public records of the Town of Danville and shall be published upon the Town of Danville's website for public access. All individuals attending public meetings hereby given to the Town of Danville, their permission for said publication, which may contain their image or statements.

Online Town Council Packet: https://www.danvilleindiana.org/egov/documents/1555032505_34549.pdf

TOPIC SUMMARY

- A. **Advertise for Bids: Farm Property** – Town Manager is requesting the Council to approve bid process/advertising for lease of Farm Property. This has been leased for years to the highest/most responsive bidder. Need permission to advertise in the Republican. *Will require a Vote for Approval*
- B. **Expired Checks** – Clerk/Treasurer will present a list of expired checks. Council will need to vote to approve the Clerk/Treasurer to void these checks and receive them back into their originating fund (Corporate or Utility)
Will require a Vote for Approval

-Bold Agenda Item

-Italicized items are for action needed

TOWN OF DANVILLE

NOTICE TO RECEIVE BIDS TOWN OF DANVILLE

The Town of Danville will receive bids to cash rent approximately 15 acres of tillable ground owned by the Town of Danville.

Said bids should be submitted on or before Wednesday April 15, 2020 at 4:00pm to the Danville Town Manager, 49 N. Wayne Street Danville, Indiana 46122.

Acreage plans are available thru the Office of the Danville Town Manager by request at mmorgan@danvilleindiana.org.

Any and all bids will be opened on April 15, 2020 at the Town Council Meeting at 7:00pm. Awards will be made to the highest and most responsive bidder.

Marl R. Morgan
Town Manger
4/1/20

RECEIPT REGISTER

2017 Expired Warrants Utility

-25-2020 12:21 PM

TKET: 10338 2017 EXPIRED WARRANTS WRITEOFF

STING DATE: 3/25/2020

=== ADJUSTMENTS ===

COUNT	NAME	DATE	AMOUNT	REVENUE DISTRIBUTION
CODE	FLAGS: CUT REF	REFERENCE		
-001554-04	SHEETS, MELISSA	3/25/2020	0.01	999-REFUND 0.01 650-4-5300
	MISC-MISC OR MULTIPLE			
	VERRIDE OF G/L DISTRIBUTION			BALANCE 0.00
-019490-01	KOMGENICK, SUE	3/25/2020	1.84	999-REFUND 1.84 650-4-5300
	MISC-MISC OR MULTIPLE			
	VERRIDE OF G/L DISTRIBUTION			BALANCE 0.00
3-025918-01	LPM PROPERTIES	3/25/2020	1.84	999-REFUND 1.84 650-4-5300
	MISC-MISC OR MULTIPLE			
	VERRIDE OF G/L DISTRIBUTION			BALANCE 0.00
3-027065-04	MARTIN REAL ESTATE	3/25/2020	0.02	999-REFUND 0.02 650-4-5300
	MISC-MISC OR MULTIPLE			
	VERRIDE OF G/L DISTRIBUTION			BALANCE 0.00
3-027065-07	MCELYEA, BROOKE ELIZABET	3/25/2020	34.07	999-REFUND 34.07 650-4-5300
	MISC-MISC OR MULTIPLE			
	VERRIDE OF G/L DISTRIBUTION			BALANCE 0.00
3-027564-12	HAWKS, TAYLOR	3/25/2020	7.46	999-REFUND 7.46 650-4-5300
	MISC-MISC OR MULTIPLE			
	VERRIDE OF G/L DISTRIBUTION			BALANCE 0.00
3-028376-03	ALLEN, DEBORAH L	3/25/2020	0.46	999-REFUND 0.46 650-4-5300
	MISC-MISC OR MULTIPLE			
	VERRIDE OF G/L DISTRIBUTION			BALANCE 0.00
3-028455-08	MIL, DANIEL QUINO	3/25/2020	45.45	999-REFUND 45.45 650-4-5300
	MISC-MISC OR MULTIPLE			
	VERRIDE OF G/L DISTRIBUTION			BALANCE 0.00
3-028456-07	CARPENTER, TIFFANY	3/25/2020	0.01	999-REFUND 0.01 650-4-5300
	MISC-MISC OR MULTIPLE			
	VERRIDE OF G/L DISTRIBUTION			BALANCE 0.00
3-028926-07	GAUCH, HEATHER	3/25/2020	0.10	999-REFUND 0.10 650-4-5300
	MISC-MISC OR MULTIPLE			
	VERRIDE OF G/L DISTRIBUTION			BALANCE 0.00

10338 2017 EXPIRED WARRANTS WRITEOFF

DATE: 3/25/2020

=== A D J U S T M E N T S ===

LT	NAME	DATE	AMOUNT	REFERENCE	REVENUE DISTRIBUTION
CODE	FLAGS: CUT REF	REFERENCE			
3962-06	GLAZIER, BRITNEY	3/25/2020	5.45	999-REFUND	5.45 650-4-5300
	MISC-MISC OR MULTIPLE			MISC OR MULTIPLE	
	IDE OF G/L DISTRIBUTION				BALANCE 0.00
2434-03	SINGLETON, NATHAN & AMBER	3/25/2020	3.68	999-REFUND	3.68 650-4-5300
	MISC-MISC OR MULTIPLE			MISC OR MULTIPLE	
	IDE OF G/L DISTRIBUTION				BALANCE 0.00
5336-09	MEANS, KYLE	3/25/2020	0.10	999-REFUND	0.10 650-4-5300
	MISC-MISC OR MULTIPLE			MISC OR MULTIPLE	
	IDE OF G/L DISTRIBUTION				BALANCE 0.00
5380-00	LANE, DUANE	3/25/2020	83.02	999-REFUND	83.02 650-4-5300
	MISC-MISC OR MULTIPLE			MISC OR MULTIPLE	
	IDE OF G/L DISTRIBUTION				BALANCE 0.00
5382-00	LANE, DUANE	3/25/2020	3.68	999-REFUND	3.68 650-4-5300
	MISC-MISC OR MULTIPLE			MISC OR MULTIPLE	
	IDE OF G/L DISTRIBUTION				BALANCE 0.00

=== A D J C O D E T O T A L S ===

	MISC	15	187.19	999-REFUND	187.19
LT TOTAL ADJUSTMENTS:		15	187.19	999-REFUND	187.19

AKET: 10338 2017 EXPIRED WARRANTS WRITEOFF

PRINTING DATE: 3/25/2020

=== REPORT TOTALS ===

===== R E V E N U E T O T A L S =====

REVENUE CODE	ADJUSTMENTS		PAYMENTS	BAD DEBT		TOTAL
	DISCOUNTS	DONATION		ADJUSTMENTS	PAYMENTS	
Refund	187.19					187.19
TOTALS	187.19					187.19

===== T R A N S A C T I O N T Y P E T O T A L S =====

PAYMENTS	FEES	ADJUSTMENTS	DEPOSITS	BAD DEBT	
				PAYMENTS	ADJUSTMENTS
0	0	15	0	0	0
0.00	0.00	187.19	0.00	0.00	0.00

===== Z O N E T O T A L S =====

ZONE	ADJUSTMENTS		PAYMENTS	BAD DEBT		TOTAL
	DISCOUNTS	DONATION		ADJUSTMENTS	PAYMENTS	
- ZONE 1	187.19					187.19
TOTALS	187.19					187.19

===== G / L T O T A L S =====

ACCOUNT	SOURCE NAME	AMOUNT
650-1-141	ADJ ACCTS RECEIVABLE	187.19
650-4-5300	ADJ EXPIRED WARRANTS/UNCLAIMED DEP	187.19CR

ERRORS: 0

* END OF REPORT **

R E C E I P T R E G I S T E R

-25-2020 12:09 PM

CHECK: 10337 2017 EXPIRED WARRANTS

POSTING DATE: 3/25/2020

=== A D J U S T M E N T S ===

COUNT	NAME	DATE	AMOUNT	REVENUE DISTRIBUTION
CODE	FLAGS: CUT REF	REFERENCE		
-001554-04	SHEETS, MELISSA RRFC-REV REFUND CHECK	3/25/2020 REV REFUND CHECK	√0.01CR 999-REFUND	0.01CR 998-1-101 BALANCE * 0.01CR*
-019490-01	KOMGENICK, SUE RRFC-REV REFUND CHECK	3/25/2020 REV REFUND CHECK	√1.84CR 999-REFUND	1.84CR 998-1-101 BALANCE * 1.84CR*
3-025918-01	LPM PROPERTIES RRFC-REV REFUND CHECK	3/25/2020 REV REFUND CHECK	√1.84CR 999-REFUND	1.84CR 998-1-101 BALANCE * 1.84CR*
3-027065-04	MARTIN REAL ESTATE RRFC-REV REFUND CHECK	3/25/2020 REV REFUND CHECK	√0.02CR 999-REFUND	0.02CR 998-1-101 BALANCE * 0.02CR*
3-027065-07	MCELYEA, BROOKE ELIZABET RRFC-REV REFUND CHECK	3/25/2020 REV REFUND CHECK	√34.07CR 999-REFUND	34.07CR 998-1-101 BALANCE * 34.07CR*
3-027564-12	HAWKS, TAYLOR RRFC-REV REFUND CHECK	3/25/2020 REV REFUND CHECK	√7.46CR 999-REFUND	7.46CR 998-1-101 BALANCE * 7.46CR*
3-028376-03	ALLEN, DEBORAH L RRFC-REV REFUND CHECK	3/25/2020 REV REFUND CHECK	√0.46CR 999-REFUND	0.46CR 998-1-101 BALANCE * 0.46CR*
3-028455-08	MIL, DANIEL QUINO RRFC-REV REFUND CHECK	3/25/2020 REV REFUND CHECK	√45.45CR 999-REFUND	45.45CR 998-1-101 BALANCE * 45.45CR*
3-028456-07	CARPENTER, TIFFANY RRFC-REV REFUND CHECK	3/25/2020 REV REFUND CHECK	√0.01CR 999-REFUND	0.01CR 998-1-101 BALANCE * 0.01CR*
3-028926-07	GAUCH, HEATHER RRFC-REV REFUND CHECK	3/25/2020 REV REFUND CHECK	√0.10CR 999-REFUND	0.10CR 998-1-101 BALANCE * 0.10CR*
3-028962-06	GLAZIER, BRITNEY RRFC-REV REFUND CHECK	3/25/2020 REV REFUND CHECK	√5.45CR 999-REFUND	5.45CR 998-1-101 BALANCE * 5.45CR*
1-032434-03	SINGLETON, NATHAN & AMBER RRFC-REV REFUND CHECK	3/25/2020 REV REFUND CHECK	√3.68CR 999-REFUND	3.68CR 998-1-101 BALANCE * 3.68CR*

NET: 10337 2017 EXPIRED WARRANTS

PRINTING DATE: 3/25/2020

=== A D J U S T M E N T S ===

OUNT	NAME	DATE	AMOUNT	REVENUE DISTRIBUTION
CODE	FLAGS: CUT REF	REFERENCE		
135336-09	MEANS, KYLE	3/25/2020	0.10CR 999-REFUND	0.10CR 998-1-101
RRFC-REV REFUND CHECK	N N	REV REFUND CHECK		
				BALANCE * 0.10CR*
135380-00	LANE, DUANE	3/25/2020	83.02CR 999-REFUND	83.02CR 998-1-101
RRFC-REV REFUND CHECK	N N	REV REFUND CHECK		
				BALANCE * 83.02CR*
135382-00	LANE, DUANE	3/25/2020	3.68CR 999-REFUND	3.68CR 998-1-101
RRFC-REV REFUND CHECK	N N	REV REFUND CHECK		
				BALANCE * 3.68CR*

=== A D J C O D E T O T A L S ===

RRFC	15	187.19CR 999-REFUND	187.19CR
RT TOTAL ADJUSTMENTS:	15	187.19CR 999-REFUND	187.19CR

ACCOUNT: 10337 2017 EXPIRED WARRANTS

=== REPORT TOTALS ===

POSTING DATE: 3/25/2020

===== REVENUE TOTALS =====

REVENUE CODE	ADJUSTMENTS		PAYMENTS	BAD DEBT		TOTAL
	DISCOUNTS	DONATION		ADJUSTMENTS	PAYMENTS	
199-Refund	187.19CR					187.19CR
TOTALS	187.19CR					187.19CR

===== TRANSACTION TYPE TOTALS =====

PAYMENTS	FEES	ADJUSTMENTS	DEPOSITS	BAD DEBT	
				PAYMENTS	ADJUSTMENTS
0	0	15	0	0	0
0.00	0.00	187.19CR	0.00	0.00	0.00

===== ZONE TOTALS =====

ZONE	ADJUSTMENTS		PAYMENTS	BAD DEBT		TOTAL
	DISCOUNTS	DONATION		ADJUSTMENTS	PAYMENTS	
1 - ZONE 1	187.19CR					187.19CR
TOTALS	187.19CR					187.19CR

===== G / L TOTALS =====

ACCOUNT	SOURCE NAME	AMOUNT
650-1-101	IFT CASH-WATER FUND	187.19
650-1-141	ADJ ACCTS RECEIVABLE	187.19CR
998-1-101	ADJ UTILITY - BANK ACCOUNTS	187.19
998-2-250	IFT DUE TO OTHER UTILITY FUNDS	187.19CR

ERRORS: 0

* END OF REPORT **

3/25/2020 11:51 AM

CHECK RECONCILIATION REGISTER

PAGE: 1

COMPANY: 998 - POOLED WATER & SEWER FUND
ACCOUNT: 1-101 UTILITY - BANK ACCOUNTS
TYPE: Check
STATUS: Outstanding
FOLIO: All

CHECK DATE: 1/01/2017 THRU 12/31/2017
CLEAR DATE: 0/00/0000 THRU 99/99/9999
STATEMENT: 0/00/0000 THRU 99/99/9999
VOIDED DATE: 0/00/0000 THRU 99/99/9999
AMOUNT: 0.00 THRU 999,999,999.99
CHECK NUMBER: 000000 THRU 999999

ACCOUNT	DATE	TYPE	NUMBER	DESCRIPTION	AMOUNT	STATUS	FOLIO	CLEAR DATE
CHECK:								
1-101	1/04/2017	CHECK	013161	MEANS, KYLE	0.10CR	OUTSTND	A	0/00/0000
*** 1-101	1/10/2017	CHECK	013180	SHEETS, MELISSA	0.01CR	OUTSTND	A	0/00/0000
*** 1-101	4/05/2017	CHECK	013427	SINGLETON, NATHAN &	3.68CR	OUTSTND	A	0/00/0000
*** 1-101	5/04/2017	CHECK	013507	GLAZIER, BRITNEY	5.45CR	OUTSTND	A	0/00/0000
*** 1-101	5/17/2017	CHECK	013646	CARPENTER, TIFFANY	0.01CR	OUTSTND	A	0/00/0000
*** 1-101	6/02/2017	CHECK	013673	LPM PROPERTIES	1.84CR	OUTSTND	A	0/00/0000
*** 1-101	6/16/2017	CHECK	013721	GAUCH, HEATHER	0.10CR	OUTSTND	A	0/00/0000
*** 1-101	8/23/2017	CHECK	013942	HAWKS, TAYLOR	7.46CR	OUTSTND	A	0/00/0000
*** 1-101	9/08/2017	CHECK	013978	MIL, DANIEL QUINO	45.45CR	OUTSTND	A	0/00/0000
*** 1-101	10/27/2017	CHECK	014118	KOMGENICK, SUE	1.84CR	OUTSTND	A	0/00/0000
*** 1-101	10/27/2017	CHECK	014122	MARTIN REAL ESTATE	0.02CR	OUTSTND	A	0/00/0000
1-101	10/27/2017	CHECK	014123	MCELYEA, BROOKE ELIZ	34.07CR	OUTSTND	A	0/00/0000
*** 1-101	12/20/2017	CHECK	014280	ALLEN, DEBORAH L	0.46CR	OUTSTND	A	0/00/0000
*** 1-101	12/20/2017	CHECK	014284	LANE, DUANE	83.02CR	OUTSTND	A	0/00/0000
1-101	12/20/2017	CHECK	014285	LANE, DUANE	3.68CR	OUTSTND	A	0/00/0000

TOTALS FOR ACCOUNT 1-101	CHECK	TOTAL:	AMOUNT
	DEPOSIT	TOTAL:	0.00
	INTEREST	TOTAL:	0.00
	MISCELLANEOUS	TOTAL:	0.00
	SERVICE CHARGE	TOTAL:	0.00
	EFT	TOTAL:	0.00
	BANK-DRAFT	TOTAL:	0.00
	CHECK	TOTAL:	187.19CR

TOTALS FOR POOLED WATER & SEWER FUND	CHECK	TOTAL:	AMOUNT
	DEPOSIT	TOTAL:	0.00
	INTEREST	TOTAL:	0.00
	MISCELLANEOUS	TOTAL:	0.00
	SERVICE CHARGE	TOTAL:	0.00
	EFT	TOTAL:	0.00
	BANK-DRAFT	TOTAL:	0.00
	CHECK	TOTAL:	187.19CR

CHECK#	CK DATE/ UNPOST DATE	VENDOR	CHECK AMOUNT/ DISC. AMOUNT	ID	DESCRIPTION	ITEM AMOUNT	G/L ACCOUNT	DISTRIBUTION
023648	6/02/2017 3/25/2020	01-1	100.00 0.00		MISC VENDOR			
					201705303LORI LUDWIG:TS DEP RE	100.00		
E: ITEM DISPOSITION SELECTED WAS TO REMOVE ITEM FROM A/P WHEN THE CHECK IS VOIDED								
							999-1-101	100.00
							450-500-931	100.00CR
							999-1-200	100.00CR
							450-2-210	100.00
							999-1-200	100.00
							999-2-250	100.00CR
							450-2-210	100.00CR
							450-1-101	100.00
023910	7/07/2017 3/25/2020	01-1	45.00 0.00		MISC VENDOR			
					201707073JOYCE KENNEDY:SWIM LE	45.00		
E: ITEM DISPOSITION SELECTED WAS TO REMOVE ITEM FROM A/P WHEN THE CHECK IS VOIDED								
							999-1-101	45.00
							101-500-900	45.00CR
							999-1-200	45.00CR
							101-2-210	45.00
							999-1-200	45.00
							999-2-250	45.00CR
							101-2-210	45.00CR
							101-1-101	45.00
024036	8/04/2017 3/25/2020	01-1	9.18 0.00		MISC VENDOR			
					201708024ERIN LINN:CHARGED TWI	9.18		
E: ITEM DISPOSITION SELECTED WAS TO REMOVE ITEM FROM A/P WHEN THE CHECK IS VOIDED								
							999-1-101	9.18
							101-500-900	9.18CR
							999-1-200	9.18CR
							101-2-210	9.18
							999-1-200	9.18
							999-2-250	9.18CR
							101-2-210	9.18CR
							101-1-101	9.18
024486	10/10/2017 3/25/2020	01-1	100.00 0.00		MISC VENDOR			
					201710034KAY MOORE:TS DEP REFU	100.00		
E: ITEM DISPOSITION SELECTED WAS TO REMOVE ITEM FROM A/P WHEN THE CHECK IS VOIDED								
							999-1-101	100.00
							450-500-931	100.00CR
							999-1-200	100.00CR
							450-2-210	100.00
							999-1-200	100.00
							999-2-250	100.00CR
							450-2-210	100.00CR

2017 Expired Warrants
Corp

NK	CHECK#	CK DATE/ UNPOST DATE	VENDOR	CHECK AMOUNT/ DISC. AMOUNT	ID	DESCRIPTION	ITEM AMOUNT	G/L ACCOUNT	DISTRIBUTION
	024486	10/10/2017 3/25/2020	01-1	100.00 0.00		MISC VENDOR		(CONTINUED)	
								450-1-101	100.00

*** REPORT TOTALS ***

		CASH	DISCOUNT
TOTAL REVERSED TO A/P:	0	0.00	0.00
TOTAL REVERSED COMPLETELY:	4	254.18	0.00
*** GRAND TOTALS *** :	4	254.18	0.00

*** POSTING PERIOD RECAP ***

FUND	POSTING PERIOD	DEBITS	CREDITS
101	3/2020	108.36	108.36CR
450	3/2020	400.00	400.00CR
999	3/2020	508.36	508.36CR

*** G/L RECAP ***

G/L ACCOUNT	ACCOUNT NAME	DISTRIBUTION
101-1-101	CASH- GENERAL	54.18
101-2-210	A/P - GENERAL FUND	0.00
101-500-900	UNAPPROPRIATED FUNDS	54.18CR
450-1-101	CASH- TRAIN STATION (DEPOSITS)	200.00
450-2-210	A/P - RAILROAD STATION	0.00
450-500-931	DEPOSITS REFUNDED	200.00CR
999-1-101	CORP - BANK ACCOUNTS	254.18
999-1-200	DUE FROM OTHER GEN FUNDS POOL	0.00
999-2-250	DUE TO OTHER FUNDS	254.18CR

NO ERRORS ***

*** END OF REPORT ***

ANY: 999 - POOLED CORP CASH FUND
 UNT: 1-101 CORP - BANK ACCOUNTS
 : Check
 US: Outstanding
 O: All

CHECK DATE: 1/01/2017 THRU 12/31/2017
 CLEAR DATE: 0/00/0000 THRU 99/99/9999
 STATEMENT: 0/00/0000 THRU 99/99/9999
 VOIDED DATE: 0/00/0000 THRU 99/99/9999
 AMOUNT: 0.00 THRU 999,999,999.99
 CHECK NUMBER: 000000 THRU 999999

ACCOUNT --DATE-- --TYPE-- NUMBER -----DESCRIPTION----- -----AMOUNT---- STATUS FOLIO CLEAR DATE

K:

ACCOUNT	DATE	TYPE	NUMBER	DESCRIPTION	AMOUNT	STATUS	FOLIO	CLEAR DATE
1-101	6/02/2017	CHECK	✓ 023648	LORI LUDWIG	100.00CR	OUTSTND	A	0/00/0000
1-101	7/07/2017	CHECK	✓ 023910	JOYCE KENNEDY	45.00CR	OUTSTND	A	0/00/0000
1-101	8/04/2017	CHECK	✓ 024036	ERIN LINN	9.18CR	OUTSTND	A	0/00/0000
1-101	10/10/2017	CHECK	✓ 024486	KAY MOORE	100.00CR	OUTSTND	A	0/00/0000
1-101	11/03/2017	CHECK	999999	ERAZIER, CARY S	8,044.50CR	OUTSTND	P	0/00/0000

TALS FOR ACCOUNT 1-101

CHECK	TOTAL:	8,298.76CR 254.18
DEPOSIT	TOTAL:	0.00
INTEREST	TOTAL:	0.00
MISCELLANEOUS	TOTAL:	0.00
SERVICE CHARGE	TOTAL:	0.00
EFT	TOTAL:	0.00
BANK-DRAFT	TOTAL:	0.00

TALS FOR POOLED CORP CASH FUND

CHECK	TOTAL:	8,298.76CR 254.18
DEPOSIT	TOTAL:	0.00
INTEREST	TOTAL:	0.00
MISCELLANEOUS	TOTAL:	0.00
SERVICE CHARGE	TOTAL:	0.00
EFT	TOTAL:	0.00
BANK-DRAFT	TOTAL:	0.00