

Danville Town Council Meeting Minutes

March 19, 2018

- I. **Call to Order**: Council President, Mike Neilson, called the meeting of the Danville Town Council to order at 7:00 pm on March 19, 2018 in the Danville Town Hall, 49 N. Wayne Street.
- II. **Roll Call**: President Mike Neilson acknowledged a quorum of the Council and led everyone in the Pledge of Allegiance to the American Flag. The following Council members were in attendance: Mike Neilson, Marcia Lynch, Dennis Wynn, Tom Pado, and Jim Stephens. The following Administrative officials were present: Gary Eakin; Town Manager, Laura Parker Assistant; Town Manager and Jenny Percy; Clerk Treasurer.
- III. **Approval of Minutes**: Motion was made by Marcia Lynch to approve the March 5, 2018 minutes with one correction. Seconded by Tom Pado. Motion passed 5-0.
- IV. **Public Meeting**:
 - a) **Redevelopment Commission Appointment** – Laura Parker explained to the Town Council that they had received a letter from the Danville Board of School of Trustees recommending Superintendent Dr. Tracy Shafer as their appointee for the 2 year term as a non-voting adviser on the Town’s Redevelopment Commission. Council President Mike Neilson appointed Dr. Tracy Shafer to the Redevelopment Commission.
 - b) **Endeavor Fiber Maintenance Agreement** – Gary informed the Council that attorney Nikki Shoultz was unable to attend tonight. Nikki has been working with Endeavor on behalf of the Town to prepare the fiber maintenance agreement. After many months, the final agreement is ready for approval. Jim Stephens made the motion to approve the agreement as presented. Seconded by Dennis Wynn. Motion passed 5-0. Mike Neilson directed Town Manager Eakin to sign the agreement on behalf of the Town.
 - c) **Strategic Plan Adoption** – Courtney Zaugg with Veridus presented the final version of the Economic Development Strategic Plan. She specifically reviewed the goals and proposed action items recommended by the Steering Committee. Marcia Lynch made the motion to adopt the Strategic Plan. Seconded by Tom Pado. Motion passed 5-0. The Council thanked Courtney and the Steering Committee members for their efforts to develop the plan.
 - d) **Ordinance 1-2018 Airport Annexation Adoption**- Laura Parker stated that Ordinance 1-2018 was the first of a three- phased super-voluntary annexation of Gordon Graham Airport. This ordinance is ready for adoption. Dennis Wynn made the motion to approve and it was seconded by Jim Stephens. Motion passed 5-0.
 - e) **Request for Street Closure and Use of Employee Parking Lot** – Peg Glover, representing the Greater Danville Chamber of Commerce, is requesting the closure of Jefferson Street for the Farmers Market. Due to the Mayberry Festival, they would also like to be able to use the employee parking lot at Town Hall on May 19th. In addition, the Chamber would like to use Washington Street when Jefferson Street is closed for construction this summer. The Farmers Market operating hours are from 8am to 12 noon every Saturday from May 12th until September 1st. The Chamber also asked the Council to allow their new member Kona Ice to set up in the Town Hall parking lot on Tax Day April 17th to give free Kona Ice Sno Cones as part of their Taxation and Relaxation promotion. Marcia Lynch recused herself from the vote. Jim Stephens made the motion to approve all the requests. Seconded by Tom Pado. Motion passed 4-0.
 - f) **Host Budget** – Jenny presented the 2018 Host Budget for Council review. All the department heads met with the Clerk-Treasurer and Town Manager to review the annual reoccurring items and to propose and discuss 2018 priority projects. Jenny will prepare a Host Budget Adjustment resolution for the new and adjusted budget items which will be brought back to the April 2nd meeting for consideration.

Jenny also mentioned that a local business has offered to help purchase a protective vest for Zeke, the Police Department’s canine officer. The vest will cost \$862.00. Two Guys Pies will pay half of the cost (\$431.00) and she suggested the other half can be paid out of the \$5000 in the Grant Match line item under Host Annual Expenditures. Dennis Wynn made the motion to approve and seconded by Marcia Lynch. Motion passed 5-0.
 - g) **Political Activity Policy** – Jenny Percy explained that Resolution 2-2018 is an amendment to the Employee Policy Handbook. It regulates political activities of town employees and protects them from undue political influence. The policy was reviewed by legal counsel. Mike Neilson read the resolution aloud. Jim Stephens made the motion to approve and it was seconded by Dennis Wynn. Motion passed 5-0.

- h) **2015 Expired Warrants** – Jenny asked the Council to approve the removal the 2015 uncashed checks from the Town’s checking accounts. The total for the Utility was \$78.35 and the total for the Corporation was \$275.00. If approved, these monies will go back into their respective accounts. Jim Stephens made the motion to approve and Marcia Lynch seconded. Motion passed 5-0.
- i) **5k Run at the Fairgrounds** – This item was added to the agenda with consent of the Council President. Executive Director Steve Patterson with the Hendricks County Fairgrounds requested permission to use a portion of CR 200 East and the streets in Whisperwood subdivision as the route for their 5k run on Saturday, July 21st 2018 to kick-off the fair. Steve stated that he had already spoken with Police, Fire, and DPW and they were all okay with the planned route. Marcia Lynch made the motion to approve. Seconded by Tom Pado. Motion passed 5-0.

V. **Department Head Reports**

- A. **Police** – Chief Raney reported that the Police Commission agreed to promote Officer Jeff Slayback to the open Sergeant’s position. Chief Raney reported that Slayback has done a good job since last July as an acting supervisor. He also provided an update on the hiring process for two officers and noted that they were still accepting applications for the part-time Parking Enforcement Officer. Chief Raney went on to say that he, Corporal Allison and SRO Oliphant participated in a drill at the school for an emergency lockdown. He said he thought it went very well and many lessons were learned by students and staff. Council President Mike Neilson was very pleased with the success of the drill as well. In other news, an individual was arrested for making threats against DCHS, Officers Southern and Gauger were first on the scene of a house fire and helped the occupants and their pets get out safely. He and Laura Parker, Town Assistant Manager, attended an AIM workshop on the opioid epidemic and noted it was one of the best he’s attended. He also reviewed the February stats report.
- B. **Water** – Superintendent Jim Russell reported that they will install the variable frequency drive next month on the east pump station, and the week of April 9th they will start flushing hydrants throughout Town.
- C. **Planning** – Laura Parker reported that the Annual Community Clean-up Day will be April 28th from 8am – 2pm. On April 11th at the Train Station in Ellis Park, there will be a public presentation for the Strategic Plan beginning at 5:30pm. The Tree Advisory Committee met for the first time this year on March 7th. Thanks to a new committee member, they are planning some Arbor Day activities with the elementary schools in April and they are working towards Tree City status. The assisted living facility being developed by the Justus Companies will be called Woodland Terrace. They will be going through design review and site plan approval in April. She issued permit for several signs including Asia Wok, Dollar Tree, Attorney Katie Kuehn, Curtis Motors and Unimex Corp. Walmart will be making some minor changes to accommodate curbside pick-up on the west side of their building. Hendricks Regional Hospital will have temporary classrooms on their campus as they train staff on new software. Activity is really picking up as spring approaches.
- D. **Fire** – Chief Morgan reported that the new squad truck has arrived. He reminded everyone that March is severe weather month and they will be testing sirens on March 20th at 10:15 am. On April 18th at 10am Michael Clark owner and chief meteorologist of BAM weather service will have a training course on severe weather. It is open to all Town employees.
- E. **Wastewater** – Superintendent Jerry Crisp turned in his monthly report. He told the Council that due to higher amounts of rain last month, there were some overflows, but it’s not a problem yet.
- F. **Stormwater** – Superintendent Barry Lofton reported that he is preparing to clean out ditches and storm drains starting at Sunset Drive and working their way through Barryknoll towards Tennessee. He is also rehabbing problem storm drains beforehand on the roads that will be paved so they don’t have to tear up a newly paved street. Eleven building permits were issued this week. He is also having work done on the town hall boiler to improve its efficiency.
- G. **Park** – Superintendent Will Lacey reported that the public will be able to book online for park facilities beginning April 1st. He said you can see all activities on REC Desk calendar on the Town’s website. He ordered some kettle bells for the fitness center, rekeyed the DAC, and the first Blanton House rental is this weekend so you know spring is on its way.

H. **Public Works** – Superintendent Ray Whitaker reported that he is continuing to learn about the budget and appropriations. The department has been filling potholes, taking down Christmas light canopy around the square, and training on the new lift. He attended Purdue Road School. May 1st is the start date for paving and on June 1st he has contractors scheduled to begin work to remove and replace the concrete on Washington Street between Marion and Main. When that is done, they'll move to Jefferson Street to do the same.

Public Comment - no public comments.

Gary Eakin- He asked to schedule a special council meeting on March 26, 2018 to hold a public hearing for the renewal of the Cumulative Capital Development (CCD) fund. The special meeting is needed to meet the new deadlines for completing the CCD renewal to keep it at the same rate. Gary also requested an Executive Session on April 2, 2018 at 5:00pm to discuss pending litigation.

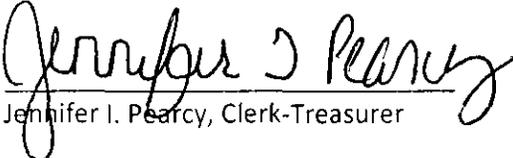
Jenny Pearcy – She reminded the Council of the previously scheduled work study on April 2, 2018 at 6:00pm to discuss the Health Retirement Account.

Mike Neilson – All of Danville schools athletics and academics have been outstanding this year and kudos to the entire Danville community for their support.

VI. **Claim Docket** – Dennis Wynn made the motion to approve the claim docket. Seconded by Marcia Lynch. Motion carried 5-0.

VII. **Adjourn** – President Mike Neilson adjourned the meeting at approximately 8:10 p.m.

Minutes submitted by:


Jennifer I. Pearcy, Clerk-Treasurer

Approved by:


Mike E. Neilson, President