

Employment Application

APPLICANT INFORMATION

Full Name				
	Last	First	MI	Date
Address				
	Street Address		Apartment #	
Phone	City		State	Zip Code
	Home	Cell	Email Address	
Date Available		Social Security #		Desired Salary
Requested Position				T-Shirt Size
Are you a United States Citizen?	Yes		No	
Are you authorized to work in the U.S.	Yes		No	
Have you ever work for the Town of Danville before?	Yes		No	
Have you ever been convicted of a felony?	Yes		No	
Explain:				

EDUCATION

High School			Address		
From		To		Did you graduate	Degree
College			Address		
From		To		Did you graduate	Degree
Other			Address		
From		To		Did you graduate	Degree

REFERENCES

Please list two professional references.

Full Name			Relationship	
Company			Phone	
Address				
Full Name			Relationship	
Company			Phone	
Address				
Special Skills or Certifications				

PREVIOUS EMPLOYMENT

Company		Phone	
Address		Supervisor	
Job Title		Starting Salary	Ending Salary
Responsibilities			
From	To	Reason for Leaving	
May we contact your previous supervisor?	Yes	No	

Company		Phone	
Address		Supervisor	
Job Title		Starting Salary	Ending Salary
Responsibilities			
From	To	Reason for Leaving	
May we contact your previous supervisor?	Yes	No	

Company		Phone	
Address		Supervisor	
Job Title		Starting Salary	Ending Salary
Responsibilities			
From	To	Reason for Leaving	
May we contact your previous supervisor?	Yes	No	

MILITARY SERVICE

Branch	From	To
Rank at Discharge	Type of Discharge	
If other than honorable, Explain		

LIFE GUARD/CONCESSIONS/POOL MANAGER POSITIONS ONLY

Certifications						
Vacations	From	To	From	To	From	To
I will work Memorial Day - Labor Day Weekends	Yes	No	No			
I am involved in summer sports	Yes	No	Time Off			
I will work swim lessons	Yes	No				

DISCLAIMER AND SIGNATURE

I certify that my answers are true and complete to the best of my knowledge

If this application leads to employment, I understand that false or misleading information in my application or interview may result in my release. I agree to allow a background check to be completed by Danville Parks and Recreation.

Signature		Date	
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DIRECTIONS FOR SUBMISSION: Complete application and save the document. Attach the document along with any other necessary documentation (Certifications, Cover Letter) to the email link. Please send the document and staff will be in contact. Thank You!

[LINK](#)