



## **Park Board Meeting Minutes Tuesday 11/10/15**

### **Attendance**

Park Board Members Present: Jim Percy, Kent Elliott, Tracy Jones, Matt Steward, Jim Stephens, David Glover  
Staff Present: Will Lacey, Eric Lobosky  
Park Board Members & Staff Absent:  
Public: None

### **Open Meeting**

Kent Elliott called the meeting to order at 6:31pm.

### **Determination of Quorum**

A quorum is present

### **Consideration of Minutes**

A motion to accept the August minutes was placed on the floor by Jim Percy and seconded by Tracy Jones. The motion passed 5-0.

### **New Business**

- A. Master Plan 2016-2020 ó Will Lacey stated that the Park Staff has started working on updating the Master Plan data, stats, and overall layout. Will Lacey stated that keeping it in-house, we will be saving \$20,000.
- B. NRPA Conference Summary- Will Lacey stated that the conference was a great opportunity to gather upcoming trends in programming, software, playground equipment. Will Lacey stated it was an intense 3 days of classes, meetings, and exhibit hall.
- C. RecDesk- Will Lacey stated that after review of at least ten different software products, RecDesk came out on top as the best match to consolidate and upgrade needed software services. Will Lacey stated that the fee will be \$290 per month for the software, which is reasonable and affordable for the department. Matt Steward makes a motion to purchase RecDesk Software for \$290 per month, Tracy Jones seconded the motion. The motion passed 5-0.
- D. DAC Staff Excursion- Will Lacey stated that he had sent out Stan and Nate to tour other government recreation/fitness centers similar to ours to gather information on rates, clothing, equipment, staffing, etc. Will Lacey stated that gathering information helps us review and update our department as needed.
- E. Rec. Guide- Will Lacey stated that the recreation guide has been sent out and receiving great feedback on the mailing.

- F. Rotary Park- Will Lacey stated that we have teamed up with Danville Rotary Club to help guide the planning of Jack Willard Community Park at the intersection of US 36 and North Kentucky Street.

### **Old Business**

- A. Blanton House Windows- Will Lacey stated that the project is not finished and we are still waiting on the replacement of the sliding glass doors and windows in the sun room.
- B. Winterland Storage- Will Lacey presented a summary of builders. Matt Steward made a motion to move forward with building Winterland storage with the understanding not to exceed 105K, Tracy Jones seconded the motion. The motion passes 5-0.
- C. Budget 2016- Will Lacey gave a summary of the 2016 Budget. Matt Steward made a motion to approve the 2016 Budget, Tracy Jones seconded the motion. The motion passes 5-0.
- D. GFAC- Will Lacey stated that we made a profit of \$950 for 2015. Will Lacey stated we are working a list to update the facility interior and look at the overall fee structure.
- E. New Land Progress-Will Lacey stated that Banning Engineering will provide a new scope in two weeks. Matt Steward requested that the parks department give a monthly update on the website or Facebook.

### **Reports**

- A. YTD Financial Report- Profit & Loss statements have been reviewed by Park Board with no questions.
- B. DAC- Had a productive maintenance day at the DAC and looking at completing smaller task over the next month.
- C. Programs: N/A

### **Adjournment**

A motion was placed on the floor for adjournment by Matt Steward and seconded by Jim Pearcy. The motion passed 5-0.

After no further business, meeting was adjourned at 8:16pm

The next board meeting will be Tuesday, December 8, 2015 located at the Town Hall, or 49 North Wayne Street.

### **Park Staff to Do:**

- Kent requested for a schedule
- Matt requested a timeline for the impact fee schedule.
- Bring in several suggestions for aiding basketball attendance at DAC.
- Get prices on concrete removal for old skate park.
- Update website or Facebook monthly on new property