

Danville Town Council Meeting Minutes

June 19, 2017

- I. **CALL TO ORDER:** Council President, Marcia Lynch, called meeting of the Danville Town Council to order at 7:00 pm on June 19, 2017 in the Danville Town Hall, 49 N. Wayne Street.
- II. **ROLL CALL:** President, Marcia Lynch acknowledged a quorum of the Council and led everyone in the Pledge of Allegiance to the American Flag. The following Council members were in attendance: Jim Stephens, Dennis Wynn, Mike Neilson, Marcia Lynch and Tom Pado. The following Administrative officials were present: Gary Eakin, Town Manager; Laura Park, Assistant Town Manager and Jenny Percy, Clerk-Treasurer.
- III. **APPROVAL OF MINUTES:** Motion was made by Mike Neilson to approve the minutes for the Town Council meeting of 06/05/2017 and the minutes for the Work Study of 06/05/2017; seconded by Dennis Wynn. Motion passed 5-0.
- IV. **AGENDA ITEMS:**
 - a) **Request to waive Building Permit & Utility Tap Fees – Kevin Cavanaugh**

Kevin Cavanaugh representing the County requested to have the fees associated with the building of a new Environmental Education Center waived. The total building permit fees are \$1,180. They also requested a waiver of the Tap Fees water, \$3,000 and sewer, \$6,250. Mike Neilson made a motion to waive the building fees and not the tap fees; seconded by Jim Stephens. Motion passed 5-0.
 - b) **Community Crossing Grant Request – Rob Roberts**

Superintendent Roberts presented to the Council documentation for the 2018 Community Crossing Grant. The Grant requires 25% matching funds. The Town of Danville is requesting a grant totaling \$750,000.00. We would need to match \$250,000.00. Tom Pado made a motion to approve the Community Crossing Grant application; seconded by Jim Stephens. Motion passed 5-0.
 - c) **Flag Design Contest Revisions – Laura Parker and Will Lacey**

Laura presented to the Council the revisions to the flag contest as discussed at the May 15th Council meeting. No age restrictions, only one entry per person, must be a resident of Danville, panel of five will forward their top five recommendations to the town council. Contest dates are July 4th – Sept. 1st. One \$250 prize awarded to the winner.
 - d) **IT Advisory Committee – Laura Parker**

The IT Committee is seeking permission to send out an RFP for IT Services for the Town. Cyberian is our current provider and there charges have increased significantly in the last year. Several department heads are not happy with their service. It is the consensus of the Council to send out RFP for IT services.
 - e) **2014 Expired Warrants – Jenny Percy**

Jenny provided to the Council the expired warrants for checks written in 2014 (unclaimed or not cashed). She asked the council to approve that the monies be returned to their appropriate funds. Mike Neilson made a motion to approve the 2014 expired warrants; seconded by Dennis Wynn. Motion passed 5-0.
 - f) **Resolution 10-2017, Transfer of Funds – Jenny Percy**

Jenny requested before the Council to transfer \$3,000.00 from the Edit Fund (Salaries/Wages) to the Edit Fund (Overtime) appropriation. This will allow for the two patrolmen that are paid from Edit to receive compensation for overtime pay. Jim Stephens made a motion to approve and adopt Resolution 10-2017; seconded by Mike Neilson. Motion passed 5-0.
 - g) **Capital Expenditure Request – DPD – Ray Raney**

Matt Oliphant with the DPD requested before the Council \$4,500 from the Host Discretionary Fund to purchase a new server for their department. Matt received a quote from WatchGuard. This will be a local cloud based server and it will expand our external hard drive. It will allow the department to add more in car and body cameras. The current server is at least fifteen years old and does not have enough capacity to ho use all the storage needed. The Council asked for more information regarding the server. It is the consensus of the Council to table the decision for a Council meeting in July.

Department Head Reports:

Water – Superintendent Russell – The water department has been producing more water with the warmer weather and residents watering their lawns. We are at 1.2 million in production. Jim is going to have Julie Cooney post water tips on the Town of Danville's website on how to conserve water. Superintendent Russell is getting more information regarding conservation rates. They are similar to sprinkler rates; for residents that conserve water. There is a threshold per gallon at a current rate and if a resident goes over that, then a premium rate is established for usage over the allotted gallons. Councilmen Tom Pado asked Superintendent Russell if he still needed Direct TV. They use Direct TV for weather and urgent news stories.

Planning – Laura Parker – has been working on code enforcements and nuisance properties. It is firework season. Laura is watching for pop up signage for Firework retailers.

Fire – Chief Morgan – no report. Chief Morgan was available for questions.

Wastewater – Superintendent Crisp - presented May 2017 report. He reviewed the copper and lead levels with the Council. Superintendent Crisp requested before the Council to continue to retain Bose McKinney and Evans for legal representation for the sewer service agreement. It is the consensus of the Council to retain Bose McKinney and Evans.

Stormwater & Building – Superintendent Lofton – Barry has been working on stormwater projects in Clear Creek.

Park – Superintendent Lacey – presented June 2017 Park Newsletter. Will informed the Council that the Gill Family Aquatic Center has 546 memberships this summer with 1300 online member profiles established.

The Town Hall Park Trail will soon be paved. In a couple of weeks they will also be starting on the Tennis Courts. It is estimated it will take 30 - 45 days.

June 29 Duke Energy will have an employee volunteer day to work in the park.

The Park's Department currently has two summer interns.

The Eakin Park sign is in the final review process. Once it is approved it should take around 30 days to install.

Public Works – Superintendent Roberts –

Police – Chief Raney - presented the May Police Department report. There were 891 total runs. 78 case reports with a total of 65 arrests. Several officers attended active shooter training at North Elementary. They also had basic handgun, shotgun and patrol rifle training during the month of May; along with Officers Survival on TS and understanding use of force training. Chase Wilson was promoted to Sergeant earlier this evening by the Police Commission. Officer Wolf was involved in a motor vehicle accident. He was not seriously injured. Just banged up. It appears his car maybe totaled. Chief Raney is very proud of his department and everyone's efforts and the camaraderie of the department.

Public Works – SuperIntendent Roberts – informed the council they had a soft launch of the PW software program. The sewer, park, planning, stormwater and water department will all be able to access the program.

Public comments – none

Staff Comments –

Gary Eakin – The fiber committee will be meeting June 28 at 9:00am. Superintendent Lacey's intern is working on submitting a nomination to AIM for the collaboration/work the Park, Fire Department and Rotary did to build the Jack Willard Park. It is quite impressive.

Marcia Lynch – The July 4th Family Fest will be held at the High School again this year. There will be games including an adult tricycle race along with a watermelon eating contest. Marcia thanked everyone that has helped. July 1 is the last day to purchase discount tickets for the Symphony in the Park; that will be held Thursday, July 13. This year's theme is Empire Strikes Back.

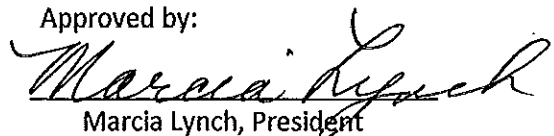
CLAIM DOCKET: Dennis Wynn made motion to approve the claim docket, seconded by Jim Stephens. Motion passed 5-0.

V. **ADJOURNED:** President, Marcia Lynch adjourned the meeting at approximately 8:15 p.m.

Minutes submitted by:


Jennifer I. Pearcy, Clerk-Treasurer

Approved by:


Marcia Lynch, President